

**Request for Quote (RFQ) for Door Hardware at Talawanda School District**  
**Talawanda Middle School 4030 Oxford Reily Road., Oxford, OH 45056**

REQUEST FOR QUOTE  
Talawanda School District  
Door Hardware at TMS

Talawanda School District is seeking Bids for the following project:

BID ANNOUNCEMENT: Bids must be received at Talawanda School District Board of Education Office, Attention: Mr. Bill Hubbard, Director of Facilities, 131 W. Chestnut St, Oxford, OH 45056. Sealed bids must be received by 10:00 AM on Tuesday, November 14, 2023. Bid opening will be at 10:30 AM, on Tuesday, November 14, 2023. The project is as follows:

***Provide and install new hardware as specified on 173 doors at Talawanda Middle School.***

The Offeror is responsible for ensuring that their bid is received by the deadline indicated. Bids cannot be accepted via facsimile or electronic mail. Late Bids will be returned unopened to the sender. Bids shall be open to public inspection only after award of the contract. Proposals must be signed by an individual authorized to bind the Offeror. All proposals without such signature will be deemed non-responsive and will not be accepted. Offerors may contact Bill Hubbard (513-273-3132) at Talawanda School District to review bid specification and view locations. The project, if approved, will be scheduled with Talawanda School District to be completed over a school break in the upcoming year. This project will be subject to Ohio Prevailing Wage Rates per Ohio Revised Code, Section 4115.

All package, envelopes, or correspondence issued in response to the RFQ should clearly state on the exterior: **“TMS Door Hardware” Due 10 AM, November 14, 2023**

Talawanda School District reserves the right to reject any and all proposals and to negotiate with any respondent to the RFQ, if deemed to be in the best interest, of the school division. Talawanda School District is an equal opportunity/affirmative action employer. Awards shall be made to the qualified and responsible Offeror whose bid is responsive to this solicitation. A responsible Offeror is one whose financial, technical, and other resources indicate an ability to perform the services required by this solicitation.

The Offeror or their authorized representatives are expected to fully inform themselves as to the conditions, requirement, and specifications before submitting bids; failure to do so will be at the Offeror’s own risk and he/she cannot secure relief on the plea of error.

The offeror shall provide the Talawanda School District Board Office with a Certificate of Liability Insurance, valid in Ohio, at the time of the contract signing, but no later than the start of the project, and agrees to maintain such insurance until the termination of the contract. The Offeror is responsible for billing TSD for all approved services during the term of this agreement.

The pre-bid walk through will be held at Talawanda Middle School, 4030 Oxford-Reily Rd, Oxford, OH 45056 on Tuesday, November 7, 2023, 8:00 – 10:00 AM.

Any question regarding the RFQ should be addressed to Bill Hubbard, Director of Facilities, by phone at (513) 273-3132 or by email at [Hubbardb@talawanda.org](mailto:Hubbardb@talawanda.org)

EQUAL EMPLOYMENT OPPORTUNITY/NON-DISCRIMINATION: Talawanda School District Board is an equal opportunity employer, committed to non-discrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel actions affecting employees or candidates for employment. Therefore, discrimination in employment against any person on the basis of race, color, religion, national origin, ancestry, political affiliation, sex, gender, gender identity, age, marital status, genetic information or disability is prohibited as required by Title VI, Title VII, Title IX, Section 504 and ADA regulations. Personnel decisions are based on merit and the ability to perform the essential functions of the job, with or without reasonable accommodation. The Talawanda School District Board provides facilities, programs and activities that accessible, usable and available to qualified disabled persons.

EMPLOYEE BACKGROUND CHECKS: According to Talawanda School District Board policy, “As a condition of awarding a contract for the provision of services that require the contractor or his employees to have a direct contact with students on school property during regular school hours or during school-sponsored activities, the school board requires the contractor to provide certification that all persons who will provide such services have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.”

FEDERAL FUNDS: This project will be paid for utilizing Federal Funds and Offeror will need to provide assurances for the following:

- That all construction contracts using laborers and mechanics financed by Federal education funds, an LEA that uses Federal Funds for minor remodeling, renovation, repair, or construction contracts over \$2,000 will meet all Davis-Bacon prevailing wage requirements and include language in the contracts that all contractors or subcontractors must pay wages that are not less than those established for the locality of the project (prevailing wage rates). (See 20 U.S.C. 1232B Labor Standards.);
- That it has complied or will comply with the requirements for Domestic Preference in construction materials and supplies where applicable (2CFR § 200.322);
- The proposed project will be completed in a reasonable time period and consistent with the approved plans and specifications (34 CRF § 75.606);
- Agrees it will comply with all other applicable federal laws and regulations.

## **SCOPE OF WORK** **MATERIAL SPECIFICATIONS**

### 1.0 Work Included

Provide and install new hardware as specified on 173 doors at the Talawanda Middle School (4030 Oxford Reily Rd., Oxford, OH 45056).

***Alternate #1 bid includes an additional 13 doors for the Talawanda Middle School.***

Provide and install new door hardware as listed below for typical openings 1 through 8. Provide Alternate #1 price for typical opening 9. Installation shall include any modifications to the doors or frames as needed to accommodate the new hardware. In person keying meeting with the owner to be performed by door hardware supplier. Contractor shall also provide all manuals and operating instructions for all hardware.

### **Typical Opening 1 – (Media Center/Gym)**

#### Classroom lockset quantity 23

- REMOVE: EXISTING mortise LOCK
- PROVIDE & INSTALL: mortise lockset Best 45H-7R15J L/C 626.
- Permanent core 1CM-7MM12 626
- Two keys 1AM-1MM12 KS716 KS800

### **Typical Opening 2 – (Offices)**

#### Entry lockset quantity 29

- REMOVE: EXISTING mortise LOCK
- PROVIDE & INSTALL: mortise lockset Best 45H-7AB15J L/C 626.
- Permanent core 1CM-7MM12 626
- Two keys 1AM-1MM12 KS716 KS800

### **Typical Opening 3 – (Custodial/Electrical)**

#### Storeroom lockset quantity 25

- REMOVE: EXISTING mortise LOCK
- PROVIDE & INSTALL: mortise lockset Best 45H-7D15J L/C 626.
- Permanent core 1CM-7MM12 626
- Two keys 1AM-1MM12 KS716 KS800

### **Typical Opening 4 – (Classrooms)**

#### Intruder lockset quantity 66

- REMOVE: EXISTING mortise LOCK
- PROVIDE & INSTALL: mortise lockset Best 45H-7INL15J L/C 626.
- Two permanent cores 1CM-7MM12 626
- Two keys 1AM-1MM12 KS716 KS800

### **Typical Opening 5**

#### Mortise cylinder special length, quantity 1

- REMOVE: EXISTING mortise cylinder housing
- PROVIDE & INSTALL: mortise cylinder housing Best 1E-74 L/C special length (verify in field) for mortise exit device.
- Permanent core 1CM-7MM12 626
- Two keys 1AM-1MM12 KS716 KS800

### **Typical Opening 6 – (Exterior)**

#### Mortise or Rim cylinder, quantity 28

- REMOVE: EXISTING mortise or rim cylinder housing
- PROVIDE & INSTALL: mortise or rim cylinder housing Best 1E-74 L/C or Best 12E-72 L/C 626 (provide correct cam for existing door hardware).
- Permanent core 1CM-7MM12 626
- Two keys 1AM-1MM12 KS716 KS800

### **Typical Opening 7**

#### Band Room, quantity 1

- REMOVE: EXISTING mortise exit device with night latch trim (active door), surface vertical rod exit only (inactive door)
- PROVIDE & INSTALL: mortise exit device with lever trim, Best 2308 x M4908A (active door), surface vertical rod exit only, Best 2200 (inactive door). Verify in field exit device bar width.

- Patch all holes on wood door and re-finish door.
- Permanent core 1CM-7MM12 626
- Two keys 1AM-1MM12 KS716 KS800

### **Typical Opening 8**

Miscellaneous, quantity 1

PROVIDE:

- Six keys 1AM-4MM12 KS716 KS800
- Two keys 1AM-3MM12 KS716 KS800
- Two keys 1AM-2MM12 KS716 KS800

### **ALTERNATE:**

#### **Typical Opening 9**

Restrooms, quantity 13

- REMOVE: EXISTING mortise LOCK
- PROVIDE & INSTALL: mortise lockset Best 45H-0L15J 626.

All standard equipment provided with the models specified if not mentioned in the minimum specifications. This does not permit a bidder from leaving out any item or part that is shown as standard in the manufacturers detailed cut sheet or specifications.

Hardware is to be bid as the specified hardware manufacturer.